

ASSOCIATIONS INCORPORATION ACT 1981

STATEMENT OF RULES

NAME

1. The name of- the incorporated association shall be **THE TAYLORS LAKES RECREATION CLUB INC** ("the Club").

2. **INTERPRETATION**

2.1 In these Rules, unless inconsistent with the context:

2.1.4 the singular includes the plural;

2.1.2 the masculine includes the feminine;

2.1.3 "Act" means the *Liquor Control Act 1987* or any amendment or re-enactment thereof;

2.1.4 "Club" means **THE TAYLORS LAKES RECREATION CLUB. INC.**;

2.1.5 "the Commission" means the Liquor Licensing Commission;

2.1.6 "licensed premises" means any premises of the Club holding a Club Licence under the provisions of the *Liquor Control Act 1987* or any amendment or re-enactment thereof;

2.1.7 "Member" means, when used without qualification, a person admitted to any of the several categories of membership of the Club;

2.1.8 "Committee" means the Committee of Management of the Club;

2.1.9 "Premises" means any building occupied by the Club for the legitimate purposes of the Club other than premises holding a Club Licence;

2.1.10 "Associations Incorporation Act" means the *Associations Incorporation Act 1981* or any amendment or re-enactment thereof.

2.2 Any question of interpretation which arises under these Rules or a by-law of the Club shall be resolved by the Committee.

3. **LIQUOR LICENSING REQUIREMENTS**

3.1 The facilities of the Club shall be provided and maintained from the joint funds of the Club.

3.2 No Secretary Manager or other officer or servant of the Club shall receive any payment or part payment by way of an allowance or commission from or upon the receipts of the Club for liquor supplied.

3.3 The Secretary shall keep on the licensed premises of the Club a Register of Members setting out in full the name and address of every Member and the date of the latest payment of each Member of his subscription.

The Register of Members shall be open at any time to the inspection of a licensing inspector in whose division the licensed premises are situated and any Authorised Member of the Police Force.

3.4 Correct accounts and books shall be kept showing the financial affairs of the Club and particulars usually shown in books of account of a like nature.

3.5 No person under 18 years of age shall be supplied with liquor on the licensed premises unless he is accompanied by his spouse, parent or guardian being over the age of 18 years and the liquor is supplied for consumption as part of a meal supplied on the licensed premises.

3.6 The supply of liquor to the Club shall be under the control of the Committee which shall control the Club in good faith as a Club in an orderly manner and in compliance with the provisions of the Act.

- 3.7 The funds of the Association shall be derived from entrance fees, annual subscriptions, donations and such other sources as the Committee determines.

4. COMMITTEE

- 4.1 The business and affairs of the Club shall be under the control and management of the Committee. The Committee shall comprise the President, Vice President, Secretary/Public Officer, Treasurer and six Committee positions.

The Committee shall hold office for two years. At the end of the second year fifty per centum (50%) of the Committee shall retire and an election shall be held. The persons elected shall hold office for two years. Those to retire shall be those in office the longest and in case of equality shall be chosen by lot. At the end of the third year the remaining Members of the Committee shall retire and an election shall be held. The persons elected shall hold office for two years and shall then retire. Any person retiring shall be eligible for re-election at any time.

- 4.2 The Committee shall consist of the President, Vice President, Secretary, Treasurer and six other persons.
- 4.3 If there are more candidates than vacancies an election shall be held and if there are not more candidates than vacancies the candidates shall be declared elected. The name and address of candidates for election shall be displayed in a conspicuous place in the licensed premises for not less than one week before the date of the election.
- 4.4 If there are no candidates for election the Retiring Member(s) of the Committee shall be deemed re-elected.
- 4.5 The Executive of the Club shall consist of the President, one Vice-President, Secretary and Treasurer. The Committee shall elect the Members of the Executive at the first meeting after their election or re-appointment and until so elected the President or other most senior office-holder shall act as President of the Club.

- 4.6 Members eligible to vote shall be Life Members, Social Members and Ordinary Members who shall equal in total not less than sixty per centum (60%) of the total membership of the Club excluding Junior Member(s), Community Members, Honorary Members, Temporary Members, Reciprocal Members and Members whose rights are limited to rights of gaming or neighbourhood Members. Members eligible to stand for election to the Committee of the Club shall be Life Members, Social Members and Ordinary Members. Members eligible to vote and stand for election to the Committee of the Club must be over 18 years of age.
- 4.7 Any Member of the Committee who is absent from three consecutive meetings of the Committee without leave of absence being granted or without reasonable cause or who is guilty of a breach of the Rules or a by-law of the Club which is not remedied or excused or who ceases to be a Member shall forfeit his position on the Committee.
- 4.8 The Committee shall hold periodical meetings and Minutes of all resolutions and proceedings of the Committee shall be recorded in a book provided for that purpose.
- 4.9 A special meeting of the Committee shall be held if the President or three Members of the Committee request in writing that such a meeting be held. The meeting shall be held as soon as possible after the request provided that in the absence of agreement by a majority of the Committee to the contrary at least three (3) days notice is given and shall consider only those matters for which it was specifically requested. The notice of such meeting may be given by telephone, facsimile or in person.
- 4.10 Three Members shall form a quorum for Committee meetings and if after a lapse of thirty minutes from the scheduled commencement no quorum is present the meeting shall stand adjourned until a date and time fixed by the Chairman and those Members present at the adjourned meeting shall constitute a quorum.

POWERS OF THE COMMITTEE

- 4.11 The Committee shall have the power to:
- 4.11.1 make, amend and rescind by-laws for the good conduct of the Club in accordance with the Rules and the Act;
 - 4.11.2 lend moneys to one or more Members of the Club only after obtaining the approval by the majority of three-fifths of the Members present in person or by proxy and entitled to vote at an Annual General Meeting or a Special General Meeting convened for such purpose;
 - 4.11.3 establish Sub-Committees consisting of Members of the Committee and/or other Members;
 - 4.11.4 refer any matter to a Sub-Committee for comment;
 - 4.11.5 act on any recommendation made by a Sub-Committee;
 - 4.11.6 receive, hear and determine complaints;
 - 4.11.7 impose fines not exceeding \$20.00 on Members;
 - 4.11.8 enter into contracts of employment with other persons on behalf of the Club;
 - 4.11.9 authorise subject to the provisions of Clause 4 of the Statement of Purposes payment to the Executive Secretary or Treasurer of any annual honorarium for work performed by them;
 - 4.11.10 generally conduct and superintend the business and affairs of the Club; and
 - 4.11.11 make recommendation to a General or Special General Meeting of the Members that money be borrowed for any special purposes pertaining to

Club matters and in particular by the issue of debentures charged upon any or all of the Club's property both present and future and to proceed with borrowing such money under the conditions approved at such a General or Special General Meeting.

- 4.12 If a casual vacancy occurs on the Committee and it is desired to fill that vacancy before the next Annual General Meeting of Members, nominations for election to fill the vacancy shall be called and the vacancy shall be filled at a Special General Meeting of Members convened for that purpose and of which at least 21 days' notice has been given. A Member elected to fill a vacancy shall hold office for such period as the Member whose retirement or dismissal caused such a vacancy would have served. A casual vacancy in the Executive may be filled by the Committee.

5. **CHAIRMAN**

- 5.1 The President shall chair all meetings of the-Club and the Committee and any Sub-Committee of which he is a Member. In the absence of the President, the Vice-President or next most Senior Member of the Committee shall be the Chairman.
- 5.2 The Chairman shall have a vote and a casting vote in the case of equality of votes.

6. **SECRETARY**

The Secretary shall be appointed by the Committee and shall keep the Minutes of all meetings, conduct the Club's correspondence, give notice of meetings as required, officiate, as Returning Officer if required and comply with all proper directives of the Committee. The Secretary shall act as the Public Officer of the Club for the purposes of the Associations Incorporation Act.

7. **TREASURER**

- 7.1 The Treasurer shall receive all moneys payable to the Club and comply with the provisions of Rule 3.4. The accounts and books shall be available for inspection by Members.
- 7.2 All cheques shall be signed by two Members of the Committee, or as the Committee otherwise determines.

8. **SUB-COMMITTEES**

- 8.1 The Committee at its first meeting after the Annual General Meeting may appoint such Sub-Committees as it sees fit and the Members of any Sub-Committee shall hold office for 12 months.
- 8.2 No Sub-Committee shall deal with any business other than that delegated to it by the Committee.
- 8.3 A Sub-Committee shall report to and may advise the Committee but shall take no other action except at the direction Of the Committee.

9. **AUDITORS**

- 9.1 The Members of the Club shall appoint as the Club's Auditor a registered Company Auditor who is not a Member of the Club who shall audit the Annual Statements and Balance Sheets and submit such reports and recommendations as he thinks fit to the Committee.
- 9.2 The Members of the Club at a General Meeting may terminate a person's appointment as Auditor at any time and appoint another in his place.

10. **THE FINANCIAL YEAR**

Subject to determination otherwise by the Committee the financial year of the Club shall commence on the 1st day of July in each year and terminate on the 30th day of June in the following year.

11. **MEMBERSHIP**

11.1 The membership categories of the Club shall be:

11.1.1 Life Members;

11.1.2 Ordinary Members;

11.1.3 Honorary Members;

11.1.4 Junior Members;

11.1.5 Social Members;

11.1.6 Community Members.

11.2 An Ordinary Member is a person over the age of 18 years who has been duly elected and who has paid an entrance fee (if any) plus an annual subscription determined by the Committee payable yearly in advance during the month appointed by the Committee in each year and who is also a Financial Member of a Club that is affiliated with the Club which at the time of the approval of these Rules are The Taylors Lakes Football, Cricket, Tennis and Basketball Clubs.

11.3 Persons possessing the following qualifications shall be eligible for election as an Honorary Member and thereby be eligible for entry to the licensed premises of the Club:

11.3.1 Members of any Club which is competing against the Club on a particular day shall be eligible for election as an Honorary Member of the Club for the day.

11.3.2 Officials of the regional, state or national body with which the Club is affiliated.

- 11.3.3 Persons attending the Club for a particular function or occasion approved by the Committee which function or occasion is not to exceed 24 hours in duration.
- 11.3.4 A person whose usual place of residence is 100 kilometres from the Club premises may be elected as an Honorary or Temporary Member of the Club for such period as the Board decides.
- 11.3.5 The number of Honorary Members shall be determined at the discretion of the Committee and shall be entitled to such rights or entitlements as directed by the Committee.
- 11.4 An Honorary Member shall be eligible to attend but not to vote at any meeting of the Club.
- 11.5
 - 11.5.1 A Junior Member is a person under the age of 18 years who is elected as such for the purposes of using the sporting facilities of the Club who has been duly elected and who has paid an entrance fee (if any) plus an annual subscription determined by the Committee payable yearly in advance during the month in each year determined by the Committee. A Junior Member shall not be entitled to enter the licensed area of the Club except under conditions approved by the Liquor Licensing Commission under Section 128 of the *Liquor Control Act 1987*. A Junior Member shall not be entitled to enter any restricted area of the Club within the meaning of the *Gaming Machine Control Act 1991*. A Junior Member shall be entitled to attend but shall have no vote at any meeting of the Club.
 - 11.5.2 The Committee may grant to Junior Members of the Club such rights and privileges including voting rights on matters pertaining to the sport of football, cricket, tennis basketball and such other sports as are determined by the Committee but such rights and privileges shall not extend in any way to the licensed premises of the Club.

- 11.6 A Social Member is a person over the age of 18 years who has been elected to the Club as such and who pays an annual subscription and entrance fee (if any) determined by the Committee and who is also a financial member of a Club that is affiliated with the Club which at the time of the approval of these Rules are The Taylors Lakes Football, Cricket, Tennis and Basketball Clubs. A Social Member shall have such privileges and be subject to such restrictions as determined by the Committee.
- 11.7 A person awaiting election for membership may be elected an Honorary Member of the Club. Any two Members of the Committee or their nominees shall constitute an election Committee for the purposes of this Rule. The name and address of each Honorary Member and of the Members of the Committee by whom they are elected shall be entered at the time of their election in a book to be kept for that purpose. The rights and privileges of a person elected an Honorary Member of the Club under this Rule shall be as determined by the Committee.
- 11.8 The Committee of the Club may grant reciprocal rights to the Members of another club or clubs upon such terms and conditions as the Committee thinks fit.
- 11.9 The amount of entrance fees and annual subscriptions for each category of Members shall be fixed by the Committee. Such fees shall be payable in the manner stipulated by the Committee.
- 11.10 No person shall be allowed to become an Honorary or Temporary Member of the Club or be relieved of the payment of the regular subscription except those possessing certain qualifications defined in these Rules and subject to conditions and regulations prescribed therein.
- 11.11 Subject to any direction of the Committee to the contrary, Life and Ordinary Members shall at all times have priority in the use of the facilities of the licensed premises of the Club.

COMMUNITY MEMBERS

- 11.12 Persons not being under the age of eighteen years who are Rate-Payers at the City of Brimbank or whose usual place of residence is within the municipal boundaries of the City of Brimbank shall be eligible to be elected as Community Members. The entrance fee, annual subscription payable and the rights and privileges to be accorded to Community Members shall be determined by the Committee and may be varied at the discretion of the Committee from time to time. Community Members may attend the Annual General Meeting of the Club but shall not be entitled to vote on any matter raised nor at any election conducted thereat.

12. ELECTION TO MEMBERSHIP

- 12.1 Every candidate for membership of the Club, other than Honorary Membership, shall be proposed by one Member and seconded by another of the category of membership sought by the candidate or by an Ordinary Member or Members or Life Member or Life Members.
- 12.2 A Nomination for Membership shall be in writing in the form set out in Appendix 1 and shall be signed by the Proposer, Secunder and proposed Member.
- 12.3 Every completed Nomination Form shall be delivered to the Secretary who shall mark thereon the date of delivery which date shall be deemed the Date of Nomination.
- 12.4 The Secretary shall display every completed Nomination-Form on the notice board of the licensed premises of the Club in a conspicuous place in the Club premises for at least 7 days immediately prior to the Committee Meeting at which the nomination is to be considered. Not less than two weeks shall elapse between the Date of Nomination and the date of election of Ordinary Members of the Club.

12.5 A person shall be elected to membership of the Club, other than Honorary Membership, on the vote of at least 2 Committee persons and the Secretary shall keep a record of the number of Members voting. Every person elected shall be notified of his election in writing by the Secretary who shall inform him of his entrance fee, subscription and any levy then payable by him.

12.6 Upon payment of the appropriate entrance fee, subscription and levy (if any), an elected person shall be enrolled as a Member of the Club in the category of membership to which the person is elected. That person shall be entitled to the privileges and be liable to the obligations of membership applicable to that category of membership.

13. **LEVIES**

The Committee may from time to time impose a levy on Members other than Life Members and Honorary Members of a sum or sums not exceeding in the aggregate \$40.00 in any financial year. The Committee may seek the approval of a General or Special Meeting of Members to impose a higher levy at any time.

14. **NON-FINANCIAL MEMBERS**

The Committee may direct the Secretary to remove from the Register of Members of the Club the name of any Member whose annual subscription is not paid within the time stipulated by the Committee in any year.

15. **DISCIPLINARY ACTION**

15.1 If the Committee is satisfied that any Member has knowingly infringed the Rules or any by-laws of the Club or has otherwise been guilty of conduct prejudicial to the interests of the Club, the Committee may:

15.1.1 caution and/or reprimand the Member;

- 15.1.2 fine the Member a sum not exceeding \$20.00 for each offence;
 - 15.1.3 suspend the Member from the privileges of the Club for a period not exceeding 3 months; or
 - 15.1.4 expel the Member.
- 15.2 Before the Committee can suspend or expel a Member that Member shall be given reasonable notice of the charge against him and shall be afforded the opportunity to make a written or verbal submission to the Committee.
- 15.3 A Member who is suspended or expelled may by notice in writing as hereinafter provided require the Committee's decision to be reviewed at a Special General Meeting called for that purpose and the Member shall be entitled to make further written or verbal submissions to the Members at the meeting which shall by resolution affirm, vary or overturn the decision of the Committee. Such Special General Meeting shall be convened by the Committee not later than one month after service of such notice.
- 15.4 Any Member whom the Committee has determined to expel shall remain a Member under suspension for a period of 7 days thereafter. If upon the expiration of the said period he shall have failed to give notice in writing to the Secretary requiring the Committee's decision to be reviewed at a Special General Meeting as aforesaid he shall thereupon cease to be a Member but if he shall have so given notice as aforesaid he shall continue to be a Member under suspension until the resolution of the said Special General Meeting as aforesaid Upon any such Member ceasing to be a Member the Secretary shall forthwith remove his name from the Register of Members of the Club.
- 15.5 No Member under suspension shall be entitled to exercise any of the rights and privileges of the Club during the period of his suspension.

16. **RESIGNATION OF MEMBER**

- 16.1 A Member may resign from membership of the Club by delivering to the Secretary notice in writing of his resignation and the Secretary shall then remove the Member's name from the books of the Club.
- 16.2 A person shall cease to be a Member when his name is removed from the books of the Club in accordance with Clauses 15 and 16.1 but shall remain liable for all amounts payable by him up to the date of such suspension.
- 16.3 A Member who resigns or is expelled or suspended shall not be entitled to any refund of money already paid by him to the Club whether by way of entrance fee, subscription or levy.
- 16.4 A person who is elected a Member, having previously resigned from the Club, may be required by the Committee to pay a further entrance fee.

17. **MEETINGS**

- 17.1 A General Meeting of Members shall be held once in every calendar year on a date determined by the Committee.
- 17.2 The Secretary of the Club shall at least 21 days before the date fixed for holding of a General Meeting of the Club cause to be sent to each Member entitled to attend and vote of the Club at his address appearing in the Register of Members a notice personally delivered or by pre-paid post stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting. The Secretary shall on the direction of the Committee send particulars of the General Meeting of Members to such other category or categories of Members as the Committee shall direct.
- 17.3 No business other than that set out in the notice convening the meeting shall be transacted at the meeting.

- 17.4 A Member desiring to bring any business before a meeting shall give notice of that business in writing to the Secretary at least 25 days before the date fixed for the meeting and the Secretary shall include that business in the notice calling the next General Meeting after the receipt of the notice.
- 17.5 The Committee shall convene a Special General Meeting of Members whenever it thinks fit or on requisition signed by at least 20 Members who are entitled to vote clearly stating the purpose of the meeting. At least 21 days notice shall be given of a Special General Meeting of Members.
- 17.6 The Annual General Meeting shall be held during such month on such a date as the Committee thinks fit. 21 days notice shall be given of the Annual General Meeting and copies of the Annual Report, Balance Sheet and Auditor's Report shall be available on the licensed premises during that period to all voting Members.
- 17.7 The business of the Annual General Meeting shall be:
- 17.7.1 receive and adopt the Minutes of previous annual General Meeting;
 - 17.7.2 President's address - outlining report of Committee for preceding year;
 - 17.7.3 receive and approve Financial Statement and Balance Sheet;
 - 17.7.4 declare elections to Committee;
 - 17.7.5 elect an Auditor;
 - 17.7.6 transact any other business provided for by the Rules of the Club.

18. **NOTICE**

Subject to the Associations Incorporation Act, notice of all meetings and such other notice as may be required by the Rules shall be deemed to be given to all Members by the Secretary when he causes notice to be displayed on the licensed premises for the required period.

19. **QUORUM**

19.1 The quorum required at the Annual General Meeting or a Special General Meeting shall be 20 Members who are entitled to vote or 10% of the total number of Members entitled to vote whichever is the lesser number. Members are entitled to vote by proxy who must be a Member of the Club entitled to attend and vote at any meeting of Members of the Club.

19.2 In the case of Special General Meeting, if a quorum is not present within 30 minutes from the scheduled commencement, the meeting shall stand adjourned to a date and time fixed by the Chairman and if no quorum is then present the meeting shall be abandoned and the business of the meeting shall be dealt with by the Committee.

19.3 In the case of the Annual General Meeting, if a quorum is not present within 30 minutes from the scheduled commencement, the meeting shall be adjourned to the same time and day of the following week and the Members then present shall constitute a quorum.

20. **VOTING**

20.1 All voting will be by a show of hands except when a ballot is demanded by a majority of those present and entitled to vote or where the vote is to select a Committee Member.

20.2 Election of Committee Members will be by postal ballot to be conducted 7 clear days before the date of the Annual General Meeting.

- 20.3 Each Member entitled to vote shall have one ordinary vote only. The Chairman shall have a second or casting vote.
- 20.4 The Committee may appoint a Returning Officer who shall count the votes at an election and declare the result of the voting. The Returning Officer may adopt such procedures as to him are appropriate to conduct the ballot and count the voting.

21. **ELECTIONS**

- 21.1 Nominations for election to the Committee shall close 14 days before the Annual General Meeting. The Nomination Form must be signed by the Proposer, the Secunder and the Candidate.
- 21.2 Voting shall take place by ballot in the manner determined by the Returning Officer. Voting shall close on the date and at the time determined by the Returning Officer.
- 21.3 At the-first meeting after the election the Committee shall select the officer-bearers of the Club. The first office-bearer to be selected shall be the Chairman. The Chairman shall have a casting vote.
- 21.4 If the number of candidates does not exceed the vacancies the candidates shall be declared duly elected at the Annual General Meeting.

22. **VISITORS**

- 22.1 A visitor shall be entitled to enter and remain on the licensed premises in the company of a Member who shall enter the name and address of the visitor in a book kept on the licensed premises for that purpose.
- 22.2 No Member shall introduce more than 4 visitors to the licensed premises on any date unless the Member is paying for a function being attended by the visitors. No Member shall introduce the same visitor to the licensed premises on more than 12 occasions in any period of 12 months but this restriction shall not apply to the spouse, partner or children of a Member.

- 22.3 A visitor's behaviour on the premises shall be the responsibility of the introducing Member who may be disciplined by the Committee for the behaviour of the visitor.
- 22.4 The Committee, Club Manager or his representative shall have the right to exclude or evict any visitor or Member whose behaviour on the licensed premises is or has at any time been considered by the Committee, the Club Manager or his representative as objectionable or prejudicial to the interests of the Club.
- 22.5 The Club shall keep a record of each guest and visitor to the Club, including his or her name, address, date of visit and except in the case of an Authorised Gaming Visitor, the name of the Member introducing the guest or visitor.
- 22.6 The Committee may allow Authorised Gaming Visitors as defined in the Act to enter the licensed premises. Any such persons shall be subject to the Rules of the Club and any restrictions imposed by the Committee from time to time and shall comply with the requirements of the Act whilst on the licensed premises. The Club shall maintain a Register of Authorised Gaming Visitors containing the name and residential address of each Authorised Gaming Visitor admitted to the licensed premises and the date of that admission. A Gaming Visitor must produce evidence of his or her residential address before being admitted to the licensed premises and must carry identification at all times whilst in the licensed premises.
- 22.7 For the purposes of these Rules, an Authorised Gaming Visitor is a person who:
- (a) is over the age of eighteen years;
 - (b) is present on the licensed premises of the Club;
 - (c) whose place of residence is more than 5 kilometres from the licensed premises;

- (d) whose name and residential address and date of admission to the licensed premises is recorded on the Register of Authorised Gaming Visitors required to be kept under Section 58(1)(c)(ii) of the *Liquor Control Act 1987*.

22.8 A visitor shall not be supplied with liquor on the licensed premises unless the visitor is accompanied by a Member or is an Authorised Gaming Visitor admitted in accordance with these Rules and the Act.

23. **AMENDMENT TO RULES AND STATEMENT OF PURPOSES**

23.1 No amendment shall be made to the Statement of Purposes or Rules other than at the Annual General Meeting or at a Special General Meeting called for that purpose and passed by a majority of not less than three-fourths of such Members as being entitled to do so vote in person or by proxy. Not less than 21 days notice specifying the intention to propose the amendment as a Special Resolution shall be given as required by these Rules.

23.2 For so long as the Club is licensed under the Act the Secretary of the Club shall within 14 days from the making of any amendment or alteration in the Rules of the Club forward to the Registrar of the Commission a certified copy of every such amendment or alteration.

24. **DISSOLUTION**

24.1 If the Committee resolves that the Club should be dissolved, the Committee shall call and give not less than 21 days notice of a Special General Meeting at which the question of dissolution shall be put.

24.2 The Club shall not be dissolved unless a majority of not less than three-fourths of the Members as being entitled to do so vote in person or by proxy to support the motion for dissolution.

24.3 If upon the winding-up or dissolution of the Club there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed amongst the Members of the Club but shall be given or transferred to some institution or institutions having purposes similar to the purposes of the Club and whose constitution shall prohibit the distribution of its or their income and property amongst its or their Members to an extent at least as great as that as is imposed on this Club and which is also not carried on for profit or gain to its individual Members and which is similarly exempt from income tax such institution or institutions to be determined by the Members of the Club at or before the time of dissolution and in default thereof by such Judge of the Supreme Court of Victoria as may have or acquire jurisdiction in the matter.

25. **CUSTODY OF RECORDS**

25.1 Except as otherwise provided in these Rules, the Secretary shall keep in his or her custody or under his or her control all books, documents and securities of the Association.

25.2 All accounts, books, documents and securities of the Association shall be available for inspection and copying by any Member of the Association upon request.

26. **COMMON SEAL**

26.1 The Common Seal of the Association shall be kept in the custody of the Secretary.

26.2 The Common Seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the Common Seal shall be attested by the signatures either of two Members of the Committee or of one Member of the Committee and of the Public Officer of the Association.

27. **AFFILIATION**

The Club may affiliate with such state, national and international bodies promoting or controlling football, cricket, tennis and basketball or such other sport as the Committee sees fit and may withdraw from such organisations if the Committee sees fit.

These are the Rules of **THE TAYLORS LAKES RECREATION CLUB INC.** approved at an Annual General Meeting of Members held on the 29th day of August, 1997.

Signature:

.....

Name:

CHAIRMAN/PUBLIC OFFICER